

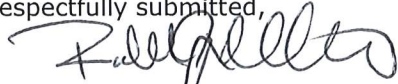
TWO RIVERS PUBLIC SCHOOL DISTRICT BOARD OF EDUCATION

Facility/Technology Committee Minutes, Nov 21, 2022

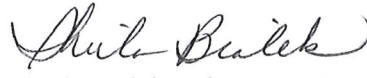
- A. The meeting was called to order by Board Clerk Williams at 5:00 pm.
- B. Present: Nicole Benthein, Zak Peterson, Gary Shavlik, Randy Williams, Diane Johnson, Adam Rohrer, Mary Kay Slattery, Dana McLinn (5:18 pm), Chad Bauknecht, Tim Engh, Tim Wester (5:17 pm), Clint Selle, Dan Chovanec. Excused: Sarah Dunn
- C. Written notice of this meeting was sent to the news media on Friday, Nov 18, 2022.
- D. AGENDA – CPT Meeting
 - 1. Congratulations!!!
 - 2. Introduction of additional Bray & CG Schmidt team members: Jeff P., Jesus S., and Kate E.
 - 3. The decision making structure was discussed as follows:
 - a. The core planning team (CPT) will change based on the project's need; bi-weekly meetings will be scheduled. The next meetings will be Wed Dec 7, Dec 21, and Jan 4, at 4:15 pm, in room 305 at TRHS.
 - b. Additional engagement
 - i. Leadership team meetings will be a representation from all school departments/disciplines.
 - 1. To advise on the macro-level project concepts.
 - ii. Department / discipline meetings (organized by building) will
 - 1. Meet after macro level vision is set to advise on detailed needs.
 - iii. Safety/security representation from each building
 - 1. To advise on the macro level project concepts.
 - iv. Capital maintenance / energy efficiency-
 - 1. Leadership team meetings–representation from B&G and building principals.
 - 4. Schedule-Preliminary project needs:
 - a. Validate macro-level schedule / goals. Two options shared: Option 1-multiple bid package-in short many project phases addressed, Option 2-one bid package-gives the whole picture if something is over budget then you have additional areas to tweak. Both have benefits and drawbacks.
 - b. Set CPT meetings-discussed dates earlier.
 - c. Discussed anticipated schedule for leadership team meetings. Team may consist of Rohrer, one maintenance team member, secretary, one grade level leader, and principal.
 - d. Selle discussed tours of new builds and remodel sites in the area: Kewaskum Middle School, West De Pere Intermediate, Little Chute, and Sheboygan Falls. Three tours in a day was recommended. Tentative date is Jan 20, 2023. Bray will make contact with the schools and facilitate.
 - e. Johnson and Rohrer will work with the city, Buckley and Runge on a land acquisition at LBC.
 - 5. Immediate Needs
 - a. Land Transfer
 - b. Site Survey
 - i. Proposals to be sent-Bray will get three.
 - c. Geotechnical Analysis will be done to check ground characteristics.
 - d. Environmental / asbestos reports will need updating. Selle recommended EMC or CESA.
 - e. Update Preliminary Payout Projection
 - 6. Information needed from District
 - a. Existing building plans
 - b. Feedback on plans/concepts to date. Wester made suggestions on placement of 5th grade wing and gym. Many ideas to discuss and work out.
 - i. Areas of scope that need clarification?
 - ii. Areas of scope that have changed?
 - iii. Areas of scope to focus effort as we begin?
 - 7. Communication is key with the community.
 - a. Quarterly progress Raider Reporter newsletter, Superintendent updates Smores and Facebook.
 - 8. Next steps
 - a. Finalize upcoming meeting dates-Dec 7, Dec 21, and Jan 4

- b. Verification of existing buildings-Bray will be in to take more photos.
- c. Enroll project in Focus on Energy Design Assist Program. This program offers great ideas and reimburses a portion of the funds back to the project.
- 9.** Other as appropriate: None.
- 10.** Motion by Peterson, second by Benthein to adjourn the meeting at 6:09 pm, motion carried.

Respectfully submitted,



Randy Williams, Board Clerk



Sheila Bialek, Administrative Assistant